



April 26, 2024

## **Notice of In-Person Annual Election Meeting of Members**

Tuesday, May 21<sup>st</sup>, 2024, at 5:30pm

### **Location:**

Town of Westlake: Council Chambers Room  
1500 Solana Boulevard, Suite 7100  
Westlake, Texas 76262

Dear Homeowner(s),

As the Managing Agent for the **Quail Hollow Westlake Homeowners Association, Inc.**, we are pleased to announce that an In-Person Annual Election Meeting of Members has been scheduled for **Tuesday, May 21, 2024, at 5:30 p.m.** The purpose of this meeting will be to elect two (2) Class A Members to the Board of Directors and discuss normal business of the Association.

Enclosed in this packet you will find the meeting notice, draft agenda, proxy, and candidacy statements. **Even if you plan on attending, it is important that you return your proxy as unforeseen circumstances may occur, preventing you from being able to attend. Voting will be held in person during the meeting and online. Ballots are to be mailed in prior to the deadline date of Monday, May 20<sup>th</sup> 2024 by 5p.m. The Annual Election Meeting of the Members cannot be held unless quorum requirements are met, either in person, voting, or by proxy.**

**Date:** Tuesday, May 21<sup>st</sup>, 2024  
**Time:** 5:30pm – 6:30pm  
**Location:** Town of Westlake  
Council Chambers Room  
Westlake, TX 76262

**Check-in will begin at 5:15 p.m.** We look forward to seeing you on **Tuesday, May 21<sup>st</sup>, 2024.** To view the meeting material and documents please visit the Association's website at [www.quailhollowestateshoa.com](http://www.quailhollowestateshoa.com). If you have any questions about the agenda or the upcoming meeting, you can submit them via the "Contact Us" tab and an Essex Representative will respond promptly.

Sincerely,

Essex Association Management, L.P., Managing Agent  
On Behalf of Quail Hollow Westlake Homeowners Association, Inc.

cc: Association File

Enclosures: Draft Agenda, Proxy, Ballot, and Candidacy Statements

Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006  
Phone: (972) 428-2030 Fax: (469) 342-8205  
[www.quailhollowestateshoa.com](http://www.quailhollowestateshoa.com)