



May 7, 2025

Updated Notice for In-Person Annual Election Meeting of Members
Wednesday, May 14, 2025, 6:00 pm

In Person Location

Town of Westlake: Council Chambers Room
1500 Solana Boulevard, Suite 7100
Westlake, TX 76262

Dear Homeowner(s),

As the Managing Agent for the **Quail Hollow Westlake Homeowners Association, Inc.**, we would like to inform you that the previous scheduled virtual meeting will now be held **In-Person** on **Wednesday, May 14, 2025, at 6:00 p.m.** The purpose of this meeting will be to elect one (1) Class A Member to the Board of Directors and discuss normal business of the Association.

The election meeting cannot be held without the proper quorum; therefore, it is important to understand the voting process. You may cast your ballot electronically, either on the Association's website or by email or fax. It is not necessary to assign your proxy if you vote online as your vote will also count toward the required quorum. If you mail your ballot, please include the proxy and ensure it is signed and dated. **The deadline for voting is Tuesday, May 13, 2025, at 5:00 pm.**

All voting will still be held online. No paper ballots will be available at the meeting, and there will be no write-in candidates. Please be sure your ballot reaches us before the deadline. Only the Owner of record or the proxy holder may cast a vote, and only one vote per household is accepted.

There are 4 ways you can vote:

1. **Electronically** on the Association's Website at www.quailhollowestateshoa.com
2. Email your Ballot or Proxy: abarnes@essexhoa.com
3. Fax your Ballot or Proxy: 469-342-8205 Attention Ashton Barnes
4. Mail the Ballot or Proxy to: Essex Association Management, L.P.

Attn: Ashton Barnes
1512 Crescent Drive, Ste. 112,
Carrollton, TX 75006

Should you have any questions regarding the In Person annual election meeting, please submit an inquiry via the "Contact Us" tab from the Association's website and an Essex representative will respond promptly.

Sincerely,

Essex Association Management, L.P., Managing Agent
On Behalf of Quail Hollow Westlake Homeowners Association, Inc.

cc: Association File

Enclosures: Draft Agenda, Proxy, Ballot, and Candidacy Statements

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030 Fax: (469) 342-8205
www.quailhollowestateshoa.com